



Fiche de poste

Company overview :

The Alliance Française de Canberra, with the support of the French Embassy in Canberra, encourages and promotes direct links between Australians and French culture. The Alliance Française not only provides French language training but also offers a wide range of events showcasing the many facets of French culture, including cinema, gastronomy, history and literature.

The Canberra branch was established in 1944. We offer group and private classes at all levels for adults, high school and university students and children, as well as cultural activities such as the French Film Festival, the French Market and La Fête de la Musique.

Passionate about French literature and culture? We are looking for some volunteers to come help out with our library! The library of the Alliance Française in Canberra has a collection of over 1500 books, magazines and DVDs in French. Please come join us!

Tasks

- ◆ Labelling and entering books and DVDs in our online library system
- ◆ Giving recommendations to our members
- ◆ Organising / running events in the library
- ◆ Arranging the library space

Skills required

- ♦ Very good command of French (C1 minimum)
- ♦ Good command of English (B1 minimum)
- ♦ Interest in French literature and culture
- ♦ Ability to work in a team and independently
- ♦ Flexibility, responsiveness and creativity
- ♦ Initiative and ability to propose suggestions

To apply

Send your CV and cover letter in PDF format to the Administrative Manager:
Miss BILLIOTTE, Clémence: administration@afcanberra.com.au